Faculty of Music COVID-19 Procedures

Thank you for booking a room at the Faculty of Music. In accordance with current Government and University guidance, we have put in place a number of measures to protect those in the building by minimising the risk of transmission of COVID-19 during rehearsal and practice sessions.

The Faculty has also carried out an extensive risk assessment in accordance with University and Government guidance to ensure the building is ‘COVID-secure’. A copy of the risk assessment is available to view at Reception, or can be shared electronically on request (administrator@music.ox.ac.uk).

Before you arrive

The University is encouraging everyone to take the following steps to reduce the risks of COVID-19 transmission:

- Get vaccinated as soon as possible if you have not already done so;
- Wear face coverings where indicated (unless exempt);
- Test regularly, and if you have symptoms
- Stay at home if you are unwell;
- Wash your hands regularly with soap or sanitiser;
- Be considerate of other people’s space.

When you arrive at the Faculty

- The wearing of face coverings in the Faculty is strongly encouraged in communal areas and for larger group activities. Face coverings should also be worn in Lecture Room A, where ventilation is more limited.
- Hand sanitiser is provided at the front door in Reception, and at various points throughout the building, and should be used.
- You are encouraged to scan Faculty’s QR code for NHS Test and Trace when you arrive, copies of which may be found outside the main door and in Reception.

During your booking

- If a window is open in your rehearsal room, please leave it open. Please ensure the air conditioning unit is switched on if the room does not have opening windows.
- Clean all touch points with the wipes available, including alcohol wipes for the piano. Each room contains instructions on how to clean the piano in each room; please follow these.
- Ensemble members should bring their own copies of sheet music to rehearsals, and not lend or share copies. Sheet music should not be kept in communal folders. You could consider using PDFs that can be displayed on individual’s electronic devices.
The following equipment should not be shared between ensemble members:

- brass, wind and string instruments;
- mutes;
- mouthpieces;
- reeds;
- percussion instruments;
- oils and greases;
- cloth swabs and pipe cleaners;
- any other form of cleaning equipment;
- pens/pencils;
- sheet music;
- water bottles.

After your booking

- Stands should be sanitised after packing away instruments and equipment.
- Please leave the door open to your rehearsal room after your slot has ended.
- Clean all touch points with the wipes available, including alcohol wipes for the piano.
- If you test positive for COVID-19 at any point in the two days after your time in the Faculty building, please advise the Faculty’s COVID19 Special Point of Contact by emailing easresults@music.ox.ac.uk.

Failure to comply with the guidelines above may result in access privileges being withdrawn.

Further information about the University’s COVID-19 response and guidance and policies may be found at https://www.ox.ac.uk/coronavirus.